



## **The McAuley Catholic High School**

### **Behaviour Policy**

#### **Policy :**

**1.1** Teachers have statutory authority to discipline pupils whose behaviour is unacceptable, who break the school rules or who fail to follow a reasonable instruction (Section 90 and 91 of the Education and Inspections Act 2006).

**1.2** The power also applies to all paid staff with responsibility for pupils, such as teaching assistants.

**1.3** Teachers can discipline pupils at any time the pupil is in school or elsewhere under the charge of a teacher, including on school visits.

**1.4** Teachers can also discipline pupils in certain circumstances when a pupil's misbehaviour occurs outside of school.

**1.5** Teachers have a power to impose detention outside school hours.

**1.6** Teachers can confiscate pupils' property.

#### **Being on your Best Behaviour at McAuley**

##### **1. Punctuality**

- The register is to be taken within 10 minutes of the start of the lesson. Any pupils arriving late must be marked as late by the teacher with the minutes entered.
- Students are expected to be on the correct site ready for the start of period 1 at 8am. Period 1 teachers will carry out initial checks of uniform, appearance and equipment.
- Students arriving late to school must report directly to lesson 1, where the teacher will enter their late mark and minutes late on the register.
- Between lessons, students are expected to arrive to their next class on time, these must move swiftly around the sites. Late students are recorded but not PUBLICLY challenged.
- During break time and lunchtime students must ensure they are on the correct site for Period 3 and period 6 respectively.
- If a student is late with good reason it's their responsibility to have a note in their planner.
- If a student is late without good reason, they may be placed in After School detention.

##### **2a.**

- Students are fully equipped for learning, they place planners and writing equipment on the desk at the beginning of every lesson.
- Bags are placed on the floor in a safe space or as directed by teacher
- The teacher organises the learning in the classroom, students are quickly engaged in the lesson and fully engage in all activities, developing the skills set out in the student learning policy.



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- They present their work in line with presentation standards and respond to feedback given.
- If a student repeatedly does not arrive with the correct equipment the teacher should log an ALERT (Equipment)

### 2b. Homework and coursework

- Classwork and homework are completed to the best of the student's ability and in line with the deadline set.
- If homework/coursework is not completed then teacher to log a ALERT (Homework)
- Department to review Homework ALERT in their departments.

### 3. Conduct in class

- Students listen to instructions the first time they are given. They treat others, their work and equipment with respect and use manners – such as “please, thank you, excuse me, pardon”. Students do not shout out and they respect the contribution of others.
- Students sit in places determined by the teacher and remain in their seat unless asked to move.

### 4. Conduct around school

- Aggressive, intimidating and unsafe behaviour is not acceptable.
- Chewing gum and energy drinks are not to be brought into school or consumed.
- Students look after our environment both inside and outside the building.
- Swearing, abusive, racist, sexist and homophobic language is not used.
- Should the fire alarm be deliberately set off or should any student damage/graffiti school property then they risk serious consequences including permanent exclusion/managed move to another school.
- Students to move directly to their next lesson, with no deviation to visit toilets or fill water bottles etc
- Students should not eat or drink in corridors at any time

### Conduct at luntime & break time

- Pupils to go directly to form time at their allotted time
- Students to be on their own site for the duration of lunchtime.
- Students not allowed in corridors or out of bounds area at break or lunchtime
- Students should travel to their P3 & P6 lessons at start of break or on the first whistle

### 5. Conduct outside of school

The following will apply regardless of a student wearing school uniform;

- Students are still representatives of our school on the way to and from school.
- Serious sanctions will be applied to students who bring our good name into disrepute.
- Students could be barred from using school buses.



6. Student Uniform
  - Students will follow the dress for success policy (see appendix 1). It is the student's responsibility to ensure any inappropriate uniform is rectified before Period 1
  - If a pupil is not wearing or in appropriate uniform then the Form teacher will log an ALERT Uniform and make a note in planner.
7. Mobile Phone Phones should not be used in School at any point unless directed by the teacher for sound educational reasons.
  - See Mobile devices policy

## **2 Sanctions / Next Steps**

- 2.1 A verbal reprimand.
- 2.2 Extra work or repeating unsatisfactory work until it meets the required standard.
- 2.3 The setting of written tasks as punishments, such as catching up on work such as homework, lines should not be set.
- 2.4 Loss of privileges – for instance the loss of a prized responsibility or not being able to participate in a non-uniform day.
- 2.5 Missing break time.
- 2.6 Detention including during lunch-time and after School.
- 2.7 School based community service or imposition of a task – such as picking up litter or; tidying a classroom; helping clear up the dining hall after meal times; or removing graffiti.
- 2.8 Regular reporting including; scheduled uniform and other **behaviour** checks; or being placed “on report” for behaviour monitoring.
- 2.9 Removal to corridor for short period. (Cool off period)
- 2.10 Formal warning on conduct (Yellow Card), after strategies used
- 2.11 Removal from class to work in another class (Red Card)
- 2.12 Removal to the Internal Exclusion Unit
- 2.13 Managed Move
- 2.14 Fixed term or Permanent Exclusion.

**Also;** Use of alternative providers such as the ENGAGE or alternative placements



**The school will apply sanctions when the following occurs:**

**3.1** Misbehaviour in any school-organised or school-related activity or when travelling to and from school.

**3.2** Misbehaviour occurs when wearing school uniform or in some other way identifiable as a pupil at the school.

**3.3** Misbehaviour at any time, whether or not the conditions above apply, that could have repercussions for the orderly running of the school.

**3.4** Any behaviour that poses a threat to another pupil or member of the public or could adversely affect the reputation of the school. (Bringing the School into disrepute)

Sanctions will be in line with **2.1-2.11**; in the case of poor behaviour on the school buses the school and the bus company may impose a bus ban depending upon the severity of the behaviour as well as any other sanctions they or the School feels fit.

**Persistent Poor Behaviour:**

Pupils who continually fail to meet the Schools expectations for behaviour will be progressed through the below sanctions until behaviour improves. Pupils that show extreme persistent poor behaviour may move up the scale quickly with some steps omitted.

For poor behaviour in lessons, the initial response should be from the Class Teacher and, possibly, from the Curriculum Leader. This should include contacting home if problems persist

It is appropriate for referral to then be made to Year Leader to investigate whether problems are occurring in other subjects

1. Contact home by form tutor/Class teacher
2. Class teacher refers to Curriculum Leader (yellow form) who uses departmental report. Contact home, then referral to Form Tutor
3. Form Tutor contacts home
4. Placed on Form Report
5. Contact home by Year Leader
6. Placed on Year Leader Report—Parents invited in if there is no initial improvement
7. Placed on Curriculum or Key Stage Manager depending on the circumstance
8. Meeting in School with Parents, Pupils and Year Leader and / or Key Stage Manager



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9. Placed in Internal Exclusion
10. Placed in ENGAGE (Alternative Provision for an agreed period of time)
11. Meet with Parent, Pupils, Key Stage Manager and Senior Member of Staff
12. Fixed Term exclusion
13. Attendance at SLT Panel
14. Attendance at Governors Panel
15. Managed Move, Alternative Provision, Inclusion Panel or Permanent Exclusion.

### **Power to search without consent for “prohibited items” including:**

- 4.1 Knives, other bladed articles and weapons of any sort.
- 4.2 Alcohol
- 4.3 Illegal drugs
- 4.4 Stolen items
- 4.5 Tobacco, cigarette papers, E-cigarettes and Vaping equipment.
- 4.6 Fireworks
- 4.7 Pornographic images
- 4.8 Any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property;
- 4.9 Any item banned by the school rules, which has been identified in the rules as an item, which may be searched for.
- 4.10 Any items that are brought into School with the intentions of being illicitly sold to other students.

Reporting confiscated items to the appropriate authority

5.1 Weapons, knives and extreme or child pornography must always be handed over to the police, otherwise it is for the teacher to decide if and when to return a confiscated item

### **Mobile Phones**

Refer to Mobile Phone policy. Mobile devices are not allowed to be used during School hours and must be out of sight at all times, this included break, lunchtimes and traveling between sites. As well as mobile devices headphones (wires or wireless) can't be visible and if seen with be construed as using a mobile device.

If a device is seen, it will be confiscated regardless of ownership and will be retained for 5 working days, unless a parent chooses to come and collect it after school. Once confiscated,



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it will be taken immediately to Reception on the site on which it was confiscated, where it will be stored securely by Reception Staff

When students have their bus pass on their phone they will be allowed to use it to travel that evening but must hand in the next morning for 5 days

Refusal to hand over the device will incur an automatic 3 day internal exclusion and still hand phone over for 5 days on completion

Repeated failure to follow the School policy on mobile devices may result in a total ban on the device into School.

### **Power to use reasonable force**

6.1 Members of staff have the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others, or damaging property, and to maintain good order and discipline in the classroom and around School. This extends to staff supervision of pupils accessing the buses.

6.2 Head teachers and authorised school staff may also use such force as is reasonable given the circumstances when conducting a search without consent for knives or weapons, alcohol, illegal drugs, stolen items, tobacco and cigarette papers, fireworks, pornographic images or articles that have been or could be used to commit an offence or cause harm.

6.3 Further guidance referred to in exclusion policy.

### **Rewards**

7.1 Students will be rewarded in the following ways:

- Verbal praise
- Notes in planners for parents
- Green Cards
- Department Commendation Emails.
- McAuley Star Postcards
- 100% Attendance Certificates
- 0 Point Behaviour Certificates
- Half termly Achievement Raffle
- Bronze (40) , Silver (100), Gold (150) and Platinum Certificates (Top 5% of year group)
- Regular Reward assemblies (approximately every 10 weeks)



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- Form time awards half termly
- End of Year Rewards Day
- End of Year Graduation
- Y11 Prom Points / merits
- Department Rewards.
- Fundraising Rewards Activities.

### **Break time and lunchtime**

Students are required to exercise the same standards of behaviour in unstructured times. Students will

**8.1** Be given a verbal warning

**8.2** Misbehaviour which is not rectified will be referred to Form Tutor.

**8.3** Persistent misbehaviour or a one off incident that is deemed to be serious in nature will be referred to the Form Tutor and/or Year Leader

8.4 Red and or Yellow Cards maybe issued depending on the nature and severity of the action.

8.4 Pupils may be excluded from lunchtime in School (See Exclusion Policy)

8.5 Pupils who demonstrate poor behaviour may have break or lunchtime privileges removed or amended.

#### **Associated policies:**

DfE Discipline in Schools

DfE Use of Reasonable Force

DfE Searching, Screening and Confiscation in Schools

Anti-Bullying Policy

ICT Policy

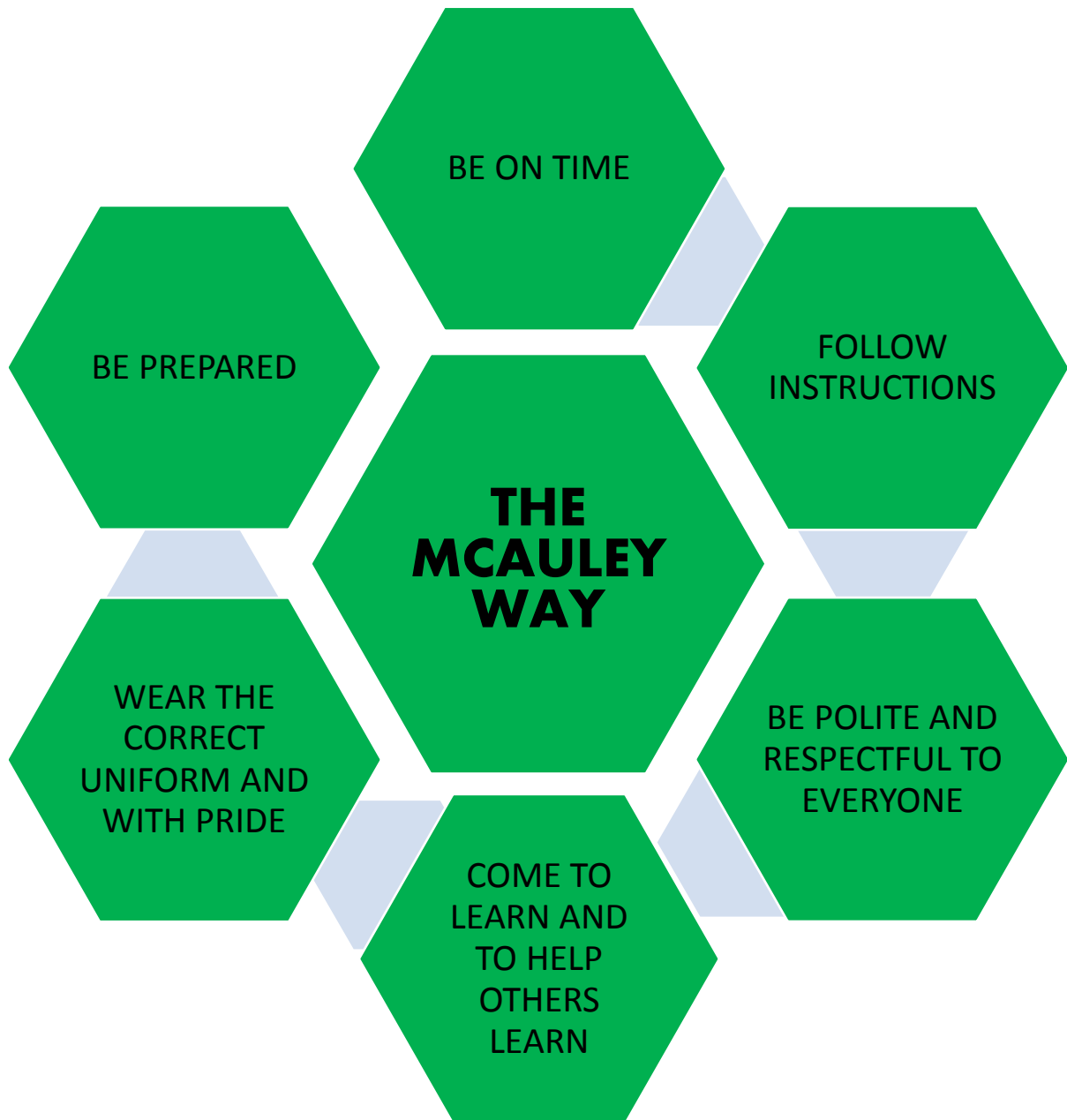
Exclusion Policy

Mobile Phone Policy



# EXPECTATION







## The McAULEY WAY FLOW CHART

